



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **C-1**

December 19, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT AND ADVERTISE  
AGOURA ROAD YARD FUEL ABOVE-GROUND STORAGE TANK  
CAPITAL PROJECT 88892  
SUPERVISORIAL DISTRICT 3  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Find that this project is categorically exempt under the California Environmental Quality Act.
2. Adopt the plans and specifications for the project at an estimated construction cost between \$170,000 and \$200,000 and approve the project budget of \$329,000.
3. Call for bids to be received on January 16, 2007.
4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to Public Works for filing.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approving the recommended actions will provide sufficient funding to contract for the construction of a new above-ground fuel storage and dispensing system, reinforced concrete fueling pad, canopy, and other appurtenant work at the Agoura Road Yard facility. The fueling system previously located at this facility was removed in conjunction with the removal of underground storage tanks. During the removal of underground storage tanks, contaminated soil and groundwater were encountered. On October 11, 2005, your Board accepted the work performed under a contract to remove the contaminated soil. A new fueling system will allow vehicles and equipment to be refueled within the facility and thus restore the efficient operations we previously experienced at this facility.

This project is part of Public Works' ongoing program for the improvement of buildings and grounds.

### **Implementation of Strategic Plan Goals**

This project is consistent with the County Strategic Plan Goal of Service Excellence since it will provide improved facilities and operations for road maintenance forces serving the Agoura area.

### **FISCAL IMPACT/FINANCING**

The project budget is \$329,000. The estimated construction cost is in the range of \$170,000 to \$200,000.

Sufficient funds are available in the 2006-07 Capital Projects/Refurbishments Budget - Public Works Road Fund (B03) - Capital Project 88892.

The project budget summary is shown in Enclosure A.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The enclosed plans and specifications include the contractual provisions, methods, and material requirements necessary for this project. The contract agreement will be in the form previously approved by County Counsel.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

### **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Class 2, Section 15302 (c), of the California Environmental Quality Act Guidelines.

### **CONTRACTING PROCESS**

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report False Claims Act violations, labor law/payroll violations, debarments, civil litigation history, and prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to (1) comply with the County's Child Support Compliance Program, (2) report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, (3) comply with the requirements of the County's Contractor Employee Jury Service Program, and (4) comply with the Newborn Abandonment Law (Safely Surrendered Baby Law).

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence or General Relief Opportunities for Work Programs.

The Honorable Board of Supervisors  
December 19, 2006  
Page 4

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The project is to be completed in 45 working days. It is estimated that the work will start in May and be completed in June 2007.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works and the Chief Administrative Office, Capital Projects Division.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

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Enc.

cc: Auditor-Controller  
County Counsel  
Office of Affirmative Action Compliance

December 19, 2006

**ENCLOSURE A - PROJECT BUDGET SUMMARY**

**ADOPT AND ADVERTISE  
AGOURA ROAD YARD  
FUEL ABOVE-GROUND STORAGE TANK  
CAPTITAL PROJECT NO. 88892  
PROJECT ID NO. GMEM0000001  
(Third District)**

Cost Category	Estimated Project Cost
1. Construction	
A. Contract	\$200,000
B. Change Orders	<u>30,000</u>
Subtotal	\$230,000
2. County Services	\$ 45,000
3. State-Mandated Requirements	\$ 54,000
<b>TOTAL</b>	<b>\$329,000</b>